

MIDDLETOWN TOWN COUNCIL  
MEETING MINUTES  
AUGUST 12, 2013

The Middletown Town Council Meeting was held in the Council Chamber, 7875 Church Street, Middletown, VA on Monday August 12, 2013 at 7:00 pm.

**Town Council Present**

Mayor Charles Harbaugh, IV  
Councilor Carolyn Aliff  
Councilor John Copeland  
Councilor Tom Simon  
Councilor Carole Snyder

**Staff Present**

Rebecca L. Layman, Municipal Clerk  
Chief of Police Phil Breeden  
Public Works Superintended Donald Riffey

**Town Attorney**

J. David Griffin

**1. Call to Order**

Mayor Harbaugh called the meeting to order at 7:00 p.m.

**2. Moment of Silence**

Mayor Harbaugh called for a moment of silence.

**3. Pledge of Allegiance**

Mayor Harbaugh led those present in the Pledge of Allegiance.

**4. Roll Call**

All Councilors were present.

**5. Set Agenda.**

Councilor Simon made a motion to set the agenda. Councilor Snyder seconded the motion. All Councilors were in favor and the agenda was approved.

**6. Citizen Comments.**

No Citizen Comments

**7. Approval of Previous Council Meeting Minutes**

Councilor Snyder made a motion to approve the minutes from the July 8, 2013 Town Council meeting. Councilor Simon seconded the motion. All Councilors were in favor and the Town Council minutes were approved.

**8. Report of the Facilities Committee**

No Report

## **9. Report of the Personnel and Finance Committee**

Councilor Snyder made a motion to participate in VRS hybrid Virginia Local Disability Program. Councilor Copeland seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder – Yes                      Councilor Aliff – Yes  
Councilor Copeland – Yes  
Councilor Simon – Yes

Motion carried 4-0

Councilor Snyder made a motion to appoint two interim Council members to the Middletown Council. Mayor Harbaugh gave each of the applicants an opportunity to speak as to why they would like to be on the Council. Mayor Harbaugh announced Jeff Pennington and George Smith as the appointed members to the Town Council. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder – Yes                      Councilor Aliff – Yes  
Councilor Copeland – Yes  
Councilor Simon – Yes

Motion carried 4-0

Councilor Copeland made a motion to approve Mark Brown applications to fill a vacant seat on the Town of Middletown Planning Commission. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder – Yes                      Councilor Aliff – Yes  
Councilor Copeland – Yes  
Councilor Simon – Yes

Motion carried 4-0

Councilor Snyder made a motion to pay the bills for the month of July. Councilor Aliff seconded the motion. Mayor Harbaugh asked for roll call vote.

Councilor Snyder – Yes                      Councilor Aliff – Yes  
Councilor Copeland – Yes  
Councilor Simon – Yes

Motion carried 4-0

## **10. Report of the Public Works Committee**

No Report

## **11. Report of Public Safety Committee**

No Report

## **12. Report of the Ordinance Committee**

No report

**13. Report of the Planning and Zoning Committee**

Councilor Copeland welcomed Mark Brown to the Planning Commission.

**14. Report of Special Committees**

Mayor Harbaugh stated that \$560.00 was raised during the yard crawl and will put towards next year's July 4<sup>th</sup> celebration.

**15. New or Unfinished Business**

Committee Meeting will be August 20, 2013 @ 7:00 p.m.

Work Session Meeting will be September 3, 2013 @ 7:00 p.m.

**16. Petitions and Communication**

Mayor Harbaugh read the thank you note from Claire Haskins who was awarded the Julian Carper Scholarship from the Town of Middletown.

**17. Adjournment**

Mayor Harbaugh adjourned the meeting at 7:10pm.

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Charles H. Harbaugh IV, Mayor

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Rebecca L. Layman  
Town Clerk